

PUBLIC NOTICES

PUBLIC NOTICE W-E-M BOARD OF EDUCATION MINUTES REGULAR MEETING Monday, December 17, 2018 6 p.m.

The WEM Board of Education met in regular session on Monday, December 17, 2018 at the Waterville Building in the Board Room. The meeting was called to order by Board Chair Tom Little at 6:01 p.m.

Present were Board Members Little, Dan Houlihan, Pam Baker, Gary Michael, Jeff Stangler, and Jay Schneider. Also present was Superintendent Joel Whitehurst, Principals Bobbi Jo Bastian, Dr. Jennifer Wilson, and John Kaplan, and Business Manager Margaret Jewison.

Motion by Michael and seconded by Stangler to approve the agenda as presented. Six members voted in favor - motion declared passed.

Motion by Michael and seconded by Baker to approve the Regular Meeting Minutes of Nov. 26, 2018 with no changes. Six members voted in favor - motion declared passed.

Motion by Michael and seconded by Schneider to approve the financial transactions from the month of December. The bills and payroll were \$652,199.42, deposits were \$564,769.34, and transfers were \$600,000. Check register comments included a check for \$8,028.42 to Minnesota Valley Education District for special education audiology and vision services, a payment of \$5,617.50 to Schoology, Inc. for technology services, a payment of \$11,149 to MP & G Marketing Solutions, LLC for final payment to marketing firm, a payment of \$7,322.96 to Bryan Rock Products for softball field rock, a payment of \$19,508.60 to Renaissance Learning, Inc. for elementary software, a payment of \$10,600 to Abdo, Eick & Meyers, LLP for audit services, a payment of \$3,800 to Legacy Drywall, Inc. for work completed in the wrestling room, a payment of \$4,575 to Abdo, Eick & Meyers, LLP for audit services, and a payment of \$9,600 to Southwest State University for PSEO Tuition. Mention was made about a number of county tax payments received. Six members voted in favor - motion declared passed.

Motion by Michael and seconded by Schneider to approve the related-party transaction of \$48. Five members voted in favor - Little abstains - motion declared passed.

Motion by Michael and seconded by Little to approve monetary donations. They include a donation of \$379 from WEM Volleyball student activity account for volleyball, a donation of \$1,000 from American Legion Post #311 for the elementary band, a donation of \$5,875.96 for softball, a donation of \$100 from Herold Rolloffs for Student Council, and a donation of \$125 from American Legion Post #311 for FFA. Six members voted in favor - motion declared passed.

PRESENTATIONS
2017-18 Financial Audit for Approval
Kyle Meyers of Abdo, Eick & Meyers gave the annual audit presentation. He provided the board with a management letter and annual financial report. See attachments.

Motion by Schneider and seconded by Houlihan to approve the audit. Six members voted in favor - motion declared passed.
School Building Bonds
Jeff Seely of Ehlers & Associates gave a presentation on the sale of general obligation school building bonds. See attachments. Motion by Baker and seconded by Stangler to approve the resolution providing for the sale of the general obligation school building bonds. Six members voted in favor - motion declared passed.

Truth in Taxation
WEM Business Manager Margaret Jewison presented the 2018-19 budget for the annual Truth in Taxation presentation. See attachment. Public comment was allowed and no one stepped forward. On a roll call vote, six members voted to approve the levy in the amount of \$3,523,309.24 - motion declared passed.

REPORTS
WEM Elementary Principal Bobbi Jo Bastian reported the following:
• December 4th late start. All elementary staff attended an informational session on Vaping. It was fascinating and informative. The second half of the morning was spent in grade level teams examining data.
• TIES Education Conference was held on Dec. 9th-11th in Minneapolis. This conference is known for sharing information about the latest and greatest in

the school use technology. Attending from WEM were Brian Svendsen and Jonathan Jahnke.

- River Bend Nature Center educators visited classes in 3rd and 4th grade. Programming was tailored for each class around the themes recycle, reduce, and reuse.
- Local veterans returned to visit with third grade students Nov. 30 to thank them for their participation in the Veterans' Day Program. Students were able to ask questions and learn more about the service of those in attendance. They also presented our elementary music department with a check for \$1,000. The funds will be used to purchase ukuleles. These will be used to teach students how to play and read music.
- WEM Elementary students have been participating in our annual food drive throughout the month of December. As of December 17, students have donated 300 boxed or canned items and \$144.33. in cash.
- The 3rd and 4th grade Holiday Concert is Dec. 18 at 2 and 6 p.m.
- December BUCS Pride Assembly will be Dec. 21, we will recognize December honor students with Frosty Bingo following.
- Students will be on Winter Break from Dec. 24 until Jan. 2 when school resumes.

WEM High School Principal John Kaplan reported the following:
1. The freshmen attended the Respect Retreat Nov. 27 at the Morristown Community Center with freshmen from Faribault HS.
2. Twelve WEM High School students: Parker Bahnsen, Alexia Cates, Colby Fessel, Marco Geyer, Jacob Karsten, Cole Kokoschke, Emily O'Malley, Denay Richter-Benbrooks, Jayson Schneider, Kaylyn Valentyn, Nolan Wetzel, and Akalie Molitor participated at the Kindness Retreat with the WEM 5th grade Nov. 29
3. The 7th - 12th band holiday concert was Dec. 3. Congratulations to Jared Larson and the bands.
4. WEM staff had a productive Two Hour Professional Development session Dec. 4. All 4-4 staff heard a presentation on Vaping. The high school faculty continued their Schoology Training. The high school paraprofessionals met for Emergency Medical Procedures.
5. Adv. PE went curling in Mankato Dec. 7.
6. Midquarter was Dec. 10.
7. The 7th - 12th grade choir concert was Dec. 10. Congratulations to Megan Kreinbring and all of the choirs.
8. The Minnesota Honor Society Induction Ceremony was Dec. 12. Members are chosen based upon the qualities of academic excellence, leadership, character, and service. Congratulations to the 10 new members: Sophia Alladin, Nolan Wetzel, Jacob Karsten, Allison Rients, Grace Peach, Ellie Ready, Lindsay Condon, Autumn Taylor, Taylor Landrum, and Torny Richards.
9. FFA Judging Teams competed Dec. 14 at Belle Plaine. The team that competed was Ag Sales. The FFA sponsored a breakfast at The Village Dec. 9 for area farmers and anyone involved in the agriculture field.
10. Student Council sponsors the annual "Unique Holiday Sweater/Outfit" Competition Dec. 21.
11. WEM High School groups FCCLA, FFA, and Student Council sponsored three families for the "Adopt a Family" Program through Le Sueur County.
12. The High School BUCS PRIDE Team has the "WEM Giving Tree" in the high school lobby. Students and staff were encouraged to make ornaments listing their favorite holiday toy. High school students participated in Toys for Tots.
13. The end of the Second Quarter/First Trimester is Friday, Jan. 18.

WEM Elementary-Junior High Principal Jennifer Wilson reported the following:
Counselor's Update
• Mrs. Roethler, Mrs. Sauer, and Ms. Wilson are continuing to work on a student assists team (SAT). Since the November meeting we met with School Psychologist Kristina Yarkpa on the flow and progression for interventions both academically and behaviorally. We continue to be committed to our implementation timeline of end of January 2019.
Staff Update
• I. I am in the fifth week of informal walk throughs for Quarter 2. Each staff member will receive a total of four informal observations over the eight week course of the quarter. A rubric is being used for each ob-

ervation and shared with staff. Observation criteria includes sustained students engagement, clearly articulated and displayed learning goals, promotion of positive behavior between student: teacher and student: student and active monitoring of the teacher. Observations completed allow staff to receive immediate feedback on paper. The overall goal for informal observations is to improve teaching and learning.
• Staff met in Waterville for the 2-hour late start earlier this month. We learned a great deal about vaping from SHIP. Staff reported that the information was helpful and eye-opening.
• Staff continue to work through the PLC process as the building identifies eight essential learning objectives and builds curriculum alignment around the ELOS. The goal is for staff to complete one course by the end of the 2018-19 school year. Staff will be sharing their work through the month before Dec. 21.
All Building Update
• BUCS Pride and Leadership Committees are actively looking and brainstorming events/rewards for MCA kick-off and finale. Our goals pertain to individual, content specific, and whole grade growth. Initial theme is Spring Break/Hawaiian.
• Winter sports and activities are well underway. Student-Athletes, coaches, and custodial staff have been accommodating when using the building. It's a great experience to see the students shine in and outside the classroom. A big thanks to our coaching staff for filling multiple roles of supervision and skill instruction, to Jeff Boran for being a facilitator of the action, and for staff for being patient and working with all the moving parts throughout the season.
• The band and choir performed on Dec. 3 and 10. Our students and music department did a lovely job. Their time and shared talents are greatly admired and appreciated. Special thanks to Mrs. Kreinbring and Mr. Larson. The 6th grade band will also be performing later this week for their annual Sweater Concert. The concert will be open to the public and held in the Morristown gym at 10 a.m.
• Looking ahead to January 2019, Mrs. Ashley Landru will be organizing the annual Spelling Bee for the building. The Bee will be held on Jan. 10 with a time change from 6 p.m. to 4 p.m. Mr. Aaron Brown will be organizing the annual History Bee. The Bee is scheduled for Jan. 14 with an anticipated time change from 6 p.m. to 4 p.m.
• Mid-quarter grades were due last week and 100 percent of the teaching staff was able to submit grades updates for parents and students to view.

WEM Activities Director Jeff Boran report was presented:
Winter Athletics:
• The winter sports activities have gotten off to a good start and Mother Nature continues to cooperate.
• Basketball - The boys play three home games this week. The girls travel to Le Sueur Thursday and Medford Friday. The V & JV boys and girls basketball teams will be playing in a Holiday Basketball Tournament at TCU High School (varsity) and TCU Middle School (JV) all in Montgomery Dec. 27 and 28. The girls will play at 6 p.m. followed by the boys at 8 p.m. vs. TCU on Thursday (JV - opposite boys at 6 p.m. followed by the girls. On Friday the girls play at 10 a.m. followed by the boys at noon vs. Norwood Young America (JV opposite boys at 10 a.m. followed by girls).
• The Grizzly Wrestling Team wrestles at Maple River Dec. 18 and then is off until Jan. 3.
• The WEM One Act Play Team will be hosting the 2nd Gopher Conference One-Act Play Festival Jan. 19 beginning at noon. WEM's play this year is "Pickin'" and we have 16 students participating.
Community Education
• In the beginning stages of building the next Community Ed Brochure and Activity period.
• January 9, 2019, 5:30 p.m. is the next Community Ed Advisory meeting.
Board Member Reports:
Tom Little talked briefly about negotiations. He said they are continuing negotiations with Superintendent Joel Whitehurst.
Board Committee Reports:
There were no reports.

WEM Superintendent Joel Whitehurst presented the following:
• Whitehurst presented Tom Little with a Gold Bell, signifying his 14+ years on the School Board. This was his last regular meeting.
VISITOR COMMENTS
There were no comments.

letter of retirement from Cathy Houlihan, special education teacher, effective end of 2018-19 school year. She has been a district employee for 31 years. Six members voted in favor - motion declared passed.

Motion by Michael and seconded by Little to approve the letter of retirement from John Kaplan high school principal, effective June 30, 2019. Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Baker to approve the requirement request of Patricia Reintjes, special education paraprofessional, effective January 2, 2019. Six members voted in favor - motion declared passed.

Motion by Michael and seconded by Stangler to approve Blake Seesz, interim 2018-19 School Age Care assistant coordinator, \$12/hour, 15+ hours per week, depending on week. Six members voted in favor - motion declared carried.

Motion by Schneider and seconded by Houlihan to adjourn the meeting at 7:47 p.m. Six members voted in favor - motion declared carried.

ATTEST:
**Tom Little, Board Chair
Jay Schneider, Board Clerk**
(Published in The Elysian Enterprise No. E270 and Waterville Lake Region Life No. W499, Thursday, January 31, 2019)

Information & Discussion

The MSBA Leadership Conference is scheduled for January 17 and 18, 2019.

Action

Motion by Baker and seconded by Michael to allow Kraus Anderson to make a presentation to the board before Dec. 30 on the construction management firm services they can provide. The meeting was scheduled for Dec. 19. Five members voted in favor - Stangler voted against - motion declared passed.

Motion by Schneider and seconded by Michael to approve the second reading of the following policies: 722 -Public Educational Requests (New Policy), 102 - Equal Educational Opportunity, 205 - Open Meetings and Closed Meetings, 206 - Public Participation, 401 - Equal Employment Opportunity, 413 - Harassment and Violence, 419 - Tobacco-Free Environment, 421 - Gifts to Employees and School Board Members, 504 - Student Dress and Appearance, 506 - Student Discipline, 509 - Enrollment of Nonresident Students, 525 - Violence Prevention, 530 - Immunization Requirements, 602 - School Calendar and School Day, 611 - Home Schooling, 707 - Transportation of Public School Students, 708 - Transportation of Nonpublic School Students, 709 - Transportation Safety Policy, 903 - Visitors to School District Buildings and Sites

Non-substantive Changes
211 - Legal Action, 404 - Employment Background Checks, 406 - Public and Private Personnel Data, 414 - Mandated Reporting, 418 - Drug-Free School, 423 - Employee-Student Relationships, 424 - License Status, 427 - Workload Limits for Certain Teachers, 505 - Distribution of Non-School Sponsored Materials, 510 - School Activities, 511 - Student Fundraising, 520 - Student Surveys, 524 - Internet Acceptable Use and Safety Policy, 713 - Student Activity Accounting

Six members voted in favor - motion declared passed.
Motion by Baker and seconded by Little to approve the clerical contract from July 1, 2017 to June 30, 2019. Total Package increase of 3.5 percent each year. See attachment. Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Michael to approve the contract of Bobbi Jo Bastian from July 1, 2018 to June 30, 2019. Total package increase of 3 percent salary and benefits, \$81,385. See attachment. Six members voted in favor - motion declared passed.

Motion by Baker and seconded by Little to approve the contract of Anna Braam, from July 1, 2016 to June 30, 2019. Total package increase of 3 percent salary and benefits. 2016-17 salary \$75,775, 2017-18 salary \$78,525, and 2018-19 salary \$387/day. See attachment. Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Michael to approve the contract of John Kaplan from July 1, 2013 to June 30, 2019. 2013-14 salary of \$101, 250, total package increase of 4 percent salary and benefits. 2014-15 salary of \$106,000, total package increase of 4.45 percent salary and benefits. 2015-16 salary of \$110,630, total package increase of 4.20 percent salary and benefits. 2016-17 salary of \$114,075, total package increase of 3 percent salary and benefits. 2017-18 salary of \$117,625, total package increase of 3 percent salary and benefits. 2018-19 salary of \$121,285, total package increase of 3 percent salary and benefits. See attachment. Six members voted in favor - motion declared passed.

Motion by Baker and seconded by Little to approve a memorandum of understanding with WEM Education Association. Five members voted in favor - Houlihan abstains - motion declared passed.

Motion by Schneider and seconded by Michael to approve the resolution combing polling place. See attachment. Roll call vote - six members voted in favor - motion declared passed.

Motion by Michael and seconded by Baker to approve the following AVID Tutors:
Morgan Nusbaum, Alyssa Schwartz, and Sarah Best, \$10/hour, 2 hours/week.
Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Houlihan to approve the 2018-19 certified seniority list, the 2018-19 ECFE Seniority list, and the 2018-19 Non-Certified Seniority list. See attachments. Six members voted in favor - motion declared passed.
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letter of retirement from Cathy Houlihan, special education teacher, effective end of 2018-19 school year. She has been a district employee for 31 years. Six members voted in favor - motion declared passed.

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tions is available at City Hall, 200 Third Street South, Waterville MN or on the City website at cityofwaterville.com. Alan Hiller, Public Works Street Supervisor will be available to meet with interested parties on Monday, February 4, 2019 at 10:00 a.m. at City Hall.

Quotes are due by 4:00 p.m. on Friday, February 8, 2019 and all work must be completed by March 30, 2019.
Teresa Hill
Administrator - Clerk
Dated: January 24, 2019
(Published in the Waterville Lake Region Life, Thursday, January 31, 2019; No. W501-1-31)

PUBLIC NOTICE
City of Waterville
Request for Quotes
Storm Damaged
Tree Removal
The City of Waterville is accepting quotes for the removal of storm damaged trees.

A list of the various locations is available at City Hall, 200 Third Street South, Waterville MN or on the City website at cityofwaterville.com. Alan Hiller, Public Works Street Supervisor will be available to meet with interested parties on Monday, February 4, 2019 at 10:00 a.m. at City Hall.

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PUBLIC NOTICE
CITY OF MORRISTOWN
SUMMARY OF ADOPTION OF ORDINANCES 2018-7 and 2018-8
The City Council of Morristown, Minnesota adopted an Ordinance that adjusted the requirements of the Administration of and Disconnection for Late Payment for Sewer Fees (Ordinance 2018-7) and passage of (Ordinance 2018-8) for Late Payment and Late Payment of Water fees and it is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance Nos 2018-7 and 8 (Adopted December 17, 2018 by the City Council). A copy of the entire Ordinance can be found at City Hall 402 S Division Street and on the City's Website www.morristownmn.org.

It is hereby directed that only the title and summary of Ordinance No 2018-07 and 2018-08 be published.
Brad Potter
City of Morristown
507-685-2302
(Published in the Waterville Lake Region Life, Thursday, January 31, 2019; No. W503-1-31)

PUBLIC NOTICE
CITY OF MORRISTOWN
SUMMARY OF ORDINANCE 2019 - 2
The City Council of Morristown, Minnesota adopted an Ordinance that adjusted the requirements of the Master Fee Schedule and it is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. 2019-02 (Adopted January 23, 2019 by the City Council). A copy of the entire Ordinance can be found at City Hall 402 S Division Street and on the City's Website www.morristownmn.org.

A copy of the entire Ordinance shall be posted at the Morristown City Hall. It is hereby directed that only the title and summary of Ordinance No 2019-02 be published.
Brad Potter
Morristown City Administrator
(Published in the Waterville Lake Region Life, Thursday, January 31, 2019; No. W502-1-31)

PUBLIC NOTICE
NOTICE OF PUBLIC HEARING
In the Matter of the Redetermination of Benefits
For Joint Blue Earth and Le Sueur County Judicial Ditch No. 15
Whereas, The Joint Blue Earth and Le Sueur County Drainage Authority has determined that existing benefits do not reflect current land values for Joint Judicial Ditch No. 15;

Therefore, viewers have been appointed to redetermine the benefits and damages determined for Blue Earth County and Le Sueur County Judicial Ditch No. 15; and whereas, the Viewers Report for the Redetermination of Benefits has been filed with the Blue Earth County Taxpayer Services and Le Sueur County Auditor's office;
NOW, THEREFORE, Notice is hereby given that the Drainage Authority will hear public comment on the acceptance of the redetermination of benefits in the **Commissioners Room on the Second Floor of the Historical Blue Earth County Courthouse, 204 South 5th Street, Mankato Minnesota at 1:30 pm, February 12, 2019**. All persons interested in the redetermination of benefits wanting to be heard should appear at this time. If accepted, the redetermined benefits will replace those now being used and all future maintenance expenses will be assessed based upon the redetermined benefits.

We have found it helpful to hold informal meetings prior to a formal hearing. Informal meetings allow landowners to ask questions and bring forth information to the viewers and engineer before the formal hearing. This is the best time to bring potential corrections or additions to the attention of the viewers as it allows time for the viewers to review the new information. The viewers can then make recommended changes at the formal hearing. Please review the information in this packet and contact your county if you should have questions or attend the informal meeting to be held **Thursday, February 7, 2019 at 1:30 in the Third Floor Conference Room in the Historical Blue Earth County Courthouse, 204 South 5th Street, Mankato Minnesota**.

At the formal hearing, the Joint Board may also discuss other issues such as additional repairs and or improvements to the system. This drainage system affects certain properties in Jamestown Township in Blue Earth County, Minnesota and Washington and Elysian Township in Le Sueur County, Minnesota.

Craig Austinson, Blue Earth County Drainage Manager
craig.austinson@blueearthcountymn.gov
507-304-4253
Dani Blaschko, Le Sueur County Ditch Manager
507-357-8285
(Published in The Elysian Enterprise, Thursdays, January 17, 24 and 31, 2019; No. E267-1-31)

PUBLIC NOTICE
NOTICE OF PUBLIC HEARING
In the Matter of the Redetermination of Benefits
For Joint Blue Earth and Le Sueur County Judicial Ditch No. 15
Whereas, The Joint Blue Earth and Le Sueur County Drainage Authority has determined that existing benefits do not reflect current land values for Joint Judicial Ditch No. 15;

Therefore, viewers have been appointed to redetermine the benefits and damages determined for Blue Earth County and Le Sueur County Judicial Ditch No. 15; and whereas, the Viewers Report for the Redetermination of Benefits has been filed with the Blue Earth County Taxpayer Services and Le Sueur County Auditor's office;
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**PUBLIC NOTICE
LE SUEUR COUNTY
PLANNING AND ZONING
COMMISSION
88 SOUTH PARK AVE.
LE CENTER, MN 56057
507-357-8538**

**www.co.le-sueur.mn.us
NOTICE OF PUBLIC
HEARING**

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING WILL BE HELD.

DATE: February 14, 2019

TIME: 7:00 P.M.

PLACE: Le Sueur County Environmental Services, 515 South Maple Ave, Le Center, MN.

PURPOSE: To hear testimony from interested parties and consider Rezoning, Amendments and Conditional Use Permit Applications, as provided by the Zoning Ordinance of Le Sueur County, as described below.

Applications are available for review at the Environmental Services Building during normal business hours and on the website on or after **February 6, 2019.**

ITEM #1: USS WATER TOWN SOLAR LLC, MINNEAPOLIS, MN, (APPLICANT); ROBERT CULHANE JR, WATERVILLE,

MN (OWNER): Request that the County grant a Conditional Use Permit to allow the applicant to construct a 1 MW Solar Garden in an Agriculture "A" District. Property is located in the West half of the SW quarter, Section 34, Waterville Township.

ITEM #2: USS WATER CITY SOLAR LLC, MINNEAPOLIS, MN, (APPLICANT); ROBERT CULHANE JR, WATERVILLE, MN (OWNER): Request that the County grant a Conditional Use Permit to allow the applicant to construct a 1 MW Solar Garden in an Agriculture "A" District. Property is located in the West half of the SW quarter, Section 27, Waterville Township.

APPLICANT OR REPRESENTATIVE MUST BE PRESENT IN ORDER FOR THE APPLICATION TO BE HEARD.

**JOSHUA MANKOWSKI,
LE SUEUR COUNTY
PLANNING & ZONING
ADMINISTRATOR**

**MICHELLE R. METTLER,
ASSISTANT PLANNING &
ZONING ADMINISTRATOR**

(Published in the Waterville Lake Region Life, Thursday, January 31, 2019; No. W498-1-31)
