

# PUBLIC NOTICES

## PUBLIC NOTICE WATERVILLE CITY COUNCIL REGULAR MEETING October 5, 2021, 5:00 p.m.

There was a Regular Council Meeting that was held in Council Chambers at 5:00 p.m. on October 5, 2021.

Present: Schmidtke, McIntyre, Wollin, and Grobe

Also Present: City Administrator Teresa Hill / City Attorney Jason Moran

Mayor Schmidtke noted that Council Member Tim Smith and City Engineer Jason Femrite were not present.

### Call to Order / Roll Call / Pledge of Allegiance

Mayor Schmidtke called the meeting to order and, the Pledge of Allegiance was recited.

### Approval of Agenda / Additional Items to Agenda

Mayor Schmidtke noted that an additional Item 7 F Resolution 2021R-025 for State Appropriation for a Flood Warning Gage and Flood Study of the Cannon River Dam System be added to the agenda. Motion by: McIntyre, Seconded by: Grobe to approve the agenda with that addition of 7 F. Motion carried 4-0

### Consent Agenda

A. Approval of Minutes - September 7, 2021, September 16, 2021, September 21, 2021

B. Approval of Disbursements 1. Payroll Check Numbers (2021346-20201388) \$43,462.58 2. Computer Generated Checks and Overtime (36137-36231) \$69,843.60 3. Electronic Fund Transfers (35026E-35037E) \$25,362.11 4. Total Disbursement \$138,668.29

C. Impress Cash \$34.10

D. Resolution 2021R-024 Accepting Donation (Eugene Preuss)

E. Employee Resignations - Donald Hebel and Mark Pittman. Motion by: Wollin, Seconded by: McIntyre to approve the consent agenda. Motion carried 4-0

### Citizen Time

Mayor Schmidtke noted that no Citizens were present to speak at this time.

### New Business

**A. Joe Martin, County Administrator.** County Administrator Joe Martin, spoke to the council about what was happening on the County level with the Proposed Levy at 6.8% and are aiming for a 5.8%. Mr. Martin also touched base on how the County was going to use some of the American Rescue Funds; with that, he mentioned: BroadBand Services, Road Construction Projects, Updating Public Health Buildings, Mental Health, and Public Safety. Mr. Martin also stated, "another point of interest is Economic Development. The County has been asked to be involved in this type of process. Specifically with the business that are looking to grow, or new businesses that are looking to locate in the county."

**B. Coalition of Greater MN Cities Update - Scott McMahon.** Mr. McMahon presented to the council on how the Coalition of Greater MN cities handled the 2020 Pandemic; and the effects that took part thus far in 2021. Mr. McMahon spoke specifically on the 2021 Legislation and the outcomes of those sessions. Yet how it will help with smaller cities going into the year 2022. Some of the goals talked about for the current and upcoming year: no budget cuts to Local Government Aid, Infrastructure programs with small and large cities to maintain and build streets, and Child Care (facilities, foundations, training, and developments) due to the large shortage in providers. It was mentioned the struggle with BroadBand and how that it was going to be a work in process to get to the underserved areas served. When looking forward to the 2022 year: the Local Government Aid formula will be reviewed, a large bonding bill, all legislative seats, and Governor are up for election.

**C. Mike Mooney Property Split and Water connection approval.** The council discussed PID:24.490.0080 453 Cedar Circle Drive, Administrator Hill mentioned it meets all of the City's requirements. Motion by: McIntyre, Seconded by: Wollin to approve Mike Mooney Property Split and Water connection approval. Motion carried 4-0

**D. Cedar Circle Water / Sewer and Street Improvements.** Administrator Hill made it clear to council, that the Cedar Circle addition does not have adequate water pressure and if further development is going to be happening the City would have to update the water and sewer infrastructure to make this service available. Council discussed adding in the service of water & sewer to this section of the City. Motion by: McIntyre, Seconded by: Wollin to contact the City Engineer Jason Femrite from Bolton & Menk to conduct a feasibility study for Cedar Circle Water / Sewer and Street Improvements. Motion carried 4-0

**E. American Rescue Fund Work Session.** Council discussed the availability to attend the next budget work session meeting on how the City will use the American Rescue Funds. Motion by: McIntyre, seconded by: Wollin to set the date on either October 12th at 4:00 pm for a work session on the American Rescue Fund. Motion carried 4-0

**F. Resolution 2021R-025 for State Appropriation for a Flood Warning Gage and Flood Study of the Cannon River Dam System.** Administrator Hill explained to the council about the discussions that were had with DNR Pat Lynch and the County on what it would take to get the study moving. The meeting was very positive; with the exchanging of information from many people that are affected by the Cannon River Dam. The council discussed the pre-

sented information with Administrator Hill. Motion by: McIntyre, Seconded by: Grobe to approve Resolution 2021R-025 for State Appropriation for a Flood Warning Gage and Flood Study of the Cannon River Dam System. Motion carried 4-0

### Reports

**A. Attorney's Report.** Attorney Moran had talked about the acquired Fire Hall property; and vandalism that has been happening in the surrounding cities and had headed a warning to the council to keep an eye out for any suspicious activities that are taking place after dark.

**B. Administrator's Report.** Administrator Hill stated that she was looking into the Midco connections in the Tetonka View Drive area; that was talked about in the September Council meeting. Mrs. Hill had mentioned one of the main setbacks for Midco was to get in contractors. They have been outsourcing to other states to obtain them. Also, the City Engineer was sending out his hydrology studies to the council members as this study progresses.

### Council Discussion

### Adjourn

Motion by: McIntyre Seconded by: Wollin to Adjourn the meeting. Motion carried 4-0. Meeting adjourned at 5:55 p.m.

Alan Schmidtke, Mayor

Teresa Hill, Administrator-Clerk

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## PUBLIC NOTICE WATERVILLE CITY COUNCIL SPECIAL MEETING October 12, 2021, 4:00 p.m.

Present: Alan Schmidtke, David Wollin, Roy McIntyre, Jennifer Grobe, and Timothy Smith

Council Absent: None

Also Present: Administrator/Clerk Teresa Hill

### Call to Order / Roll Call / Pledge of Allegiance

Mayor Schmidtke called the special meetings to order noting that all council members were present along with Teresa Hill, City Administrator and Alan Hiller, Public Works Street Supervisor.

### Pledge of Allegiance was recited

### Approval of Agenda/Additional Items to Agenda

Request was made to add action item 6 for Employee Resignation and move adjournment to item 7. Motion by McIntyre, Seconded by Smith to approve the agenda with the addition. Motion carried 5-0.

### New Business

#### Firehouse Subs Public Safety Foundation Grant Approval.

The Waterville Emergency Management Department was awarded a grant for a Polaris XP 100 with Windshield, Roof, Winch, Lights & Siren system up to \$22,147.49. Motion by Wollin, Seconded by Smith to accept the grant. Motion carried 5-0.

**Plow Truck Purchase Approval.** Public Works Supervisor Alan Hiller presented council with state bids for a 2023 Mack 42FR and equipment from TBEI in the amount of \$215,671. Mr. Hiller informed council that the truck that will be replaced is 31 years old and has issues at this time. Mr. Hiller also informed Council that if the truck was approved the truck would be available in March or April of 2022. If it is ordered in January, the price would increase and the truck would not be available until September or October of 2022. If approved, there would be no increase for the Truck but could possibly see an increase for the equipment. Council discussion was held on the availability of products and price increase. Motion by McIntyre, Seconded by Smith to approve the plow truck purchase. Motion carried 5-0.

**American Rescue Funds Projects.** Administrator Hill presented information on allowable expenditure for the American Rescue Funds. A list of possible projects and purchases was submitted for Council consideration. The city received \$100,102.90 in 2021 and will receive another \$100,102.90 in 2022. Council took under consideration the list presented along with goals of the city. Mayor Schmidtke called for a motion to approve the American Rescue Funds Project list as follows: 1. Police, Fire and Emergency management radios for purchase prior to the price increase. 2. Ventilation system for the Fire Hall floor and also floor repair since they will be there for a while. 3. Remodel of City Hall office spaces to allow for proper separation of employees. 4. Storm sewer improvements on 1st Street and Paquin Street with installation of stormceptors. Motion by Smith, seconded by McIntyre to approve them to get pricing on this and to prioritize them as read. Motion carried 5-0.

**Employee Resignation.** Mitchell Bevins submitted his letter of resignation effective October 15, 2021. Motion by McIntyre, Seconded by Smith to approve the employee resignation. Motion Carried 5-0. Motion by Grobe, Seconded by Wollin to start the hiring process for a new employee. Motion carried 5-0.

### Adjourn

Motion by McIntyre, Seconded by Smith to adjourn. Motion carried 5-0. Meeting adjourned at 5:34 p.m.

Alan Schmidtke, Mayor

Teresa Hill, Administrator-Clerk

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