

# PUBLIC NOTICES

## PUBLIC NOTICE

### W-E-M BOARD OF EDUCATION MINUTES REGULAR MEETING Monday, August 27, 2018 6 p.m.

The WEM Board of Education met in regular session on Monday, August 27, 2018 at the Waterville Building in the Board Room. The meeting was called to order by Board Vice Chair Dan Houlihan at 6:03 p.m.

Present were Board Members Houlihan, Rachel Androli, Pam Baker, Gary Michael, Jay Schneider, and Jeffrey Stangler. Also present was Superintendent Joel Whitehurst, Principal John Kaplan, Principal Bobbi Jo Bastian, and Activities Director Jeff Boran.

Motion by Stangler and seconded by Androli to approve the agenda as presented. Six members voted in favor - motion declared passed.

Motion by Androli and seconded by Baker to approve the Regular Meeting Minutes of July 23, 2018. Six members voted in favor - motion declared passed.

Motion by Michael and seconded by Schneider to approve the bills and payroll in the amount of \$702,143.44, deposits in the amount of \$627,837.09 and transfers in the amount of \$100,000. Check register comments included a payment of \$16,289.84 to Pearson Education for elementary math textbooks, a payment of \$3,000 to Johnson Building Restoration for downpayment on tuckpointing, a payment of \$15,290 to Faribault Interiors for carpet for the Waterville building, a payment of \$4,570 to TNT Flooring, Inc. for installation of flooring, a payment of \$4,020 to Nicklason Athletic Company for girls basketball uniforms, and a payment of \$6,617.20 to Tierney Brothers, Inc. for chromebooks. Also mentioned was a State Aid Payment in the amount of \$556,967.59. Also in this motion was approval of the related party transactions in the amount of \$238.50. Six members voted in favor - motion declared passed.

## RECOGNITION

Motion by Baker and seconded by Stangler to approve monetary donations in the amount of \$182 from the City of Waterville

to the schools supplies donation and school supplies collected at Night to Unite from the City of Waterville. Six members voted in favor - motion declared passed.

## REPORTS

**WEM Elementary-Junior High Principal Anna Braam report was presented:**

- Workshop Week and New staff: This week is workshop week for teachers and other staff to get ready for the start of the school year.

- The usual trainings on blood borne pathogens and CPR and First Aid took place today. This week the math team will receive training on the new math curriculum. Open house is Wednesday evening.

- The following new staff have joined/accepted offers to join our team:

Aaron Brown, 7-8th Social Studies

Joel Justin, 5-8 Special Education and DAPE teacher

Naomi Porter, Elementary Music

Mary White, Junior High FACS

Pam Malecha, Secretarial / Clerical / Media

Elizabeth McColley, Paraprofessional

Motion by Schneider and seconded by Michael to approve the Junior High handbook. Six members voted in favor - motion declared passed.

**WEM Elementary Principal Bobbi Jo Bastian reported the following:**

- The Elementary PBIS Team met July 28 and 25 to plan for the upcoming school year. They are planning an incredible year.

- The Elementary Leadership Team met Aug. 7 to review and revise the Elementary Improvement Plan.

- New Teacher Workshop was Aug. 23. Administrators were able to spend some time with the new teachers and they spent time with their mentors. We enjoyed lunch together before breaking, and will again have lunch at Bullheads hosted by the Chamber on Thursday.

- Workshop week Aug. 27-30. Meetings and professional development are happening as we prepare for the return of our students.

- Sept. 4 - we will have our

back to school entrance conferences.

- Sept. 6 - First day of classes. We are ready to give our students the green carpet welcome.

- Special thanks to the custodial staff who has worked so hard to get things cleaned and ready this summer. They have worked extra hard with room changes and the addition of the pre school. Thank you.

Motion by Baker and seconded by Schneider to approve the elementary handbook. Six members voted in favor - motion declared passed.

**WEM High School Principal John Kaplan reported the following:**

1. The High School BUCS Pride Team (Jon McDonough, Ruth Ann Olson, Becky Kelley, Sam Stier, Amy McAulay, and John Kaplan) met Aug. 7 to plan the meetings, goals, and celebrations for the 2018-19 school year. We reviewed the results form the SAS (Self Assessment Survey) that the high school staff took in May.

2. The High School Continuous School Improvement Team met on Aug. 15. The high school members (Janet Jones, Ruth Ann Olson, Becky Kelley, Mike Richards, and John Kaplan) developed their School Improvement Plan for the 2018-19 school year.

3. We hosted the New Teacher Workshop Aug. 23. WEM school procedures were reviewed and questions were answered. The new teachers also met with their mentors. The Mentor-Mentee Coordinators are Anna Skidmore and Ashley Landru.

4. Teacher Workshop - Aug. 27-30.

5. Open House for the 10th-12th graders is Aug. 29 from 4-6 p.m. The students will receive their schedule and their parents will be able to check out a chrome book for their child. Freshmen Orientation is Aug. 29 from 6-8 p.m. in the high school auditorium. The freshmen will receive their schedule and their parents will also be able to check out a chrome book.

6. The Welcome Back for students is at 7:45 a.m. Sept. 4 in front of the high school. School board and community members are welcome.

7. Homecoming is the week of Oct. 8.

8. WEM has four Foreign Exchange students this year:

Ada Udol from Thailand - host parents are Kim and Rhonda Lloyd

Laura (Milli) Randzio from Germany - host parents are Jeremy and Sue Schwartz

Mia Kousgaard from Denmark - host parents are Dave and Tammy Nusbaum

Chaipakakul (Kay) Thanwarat from Thailand - host parents are Andy and Emily Kratzer

Thank you to Sonia Ziemer for her efforts in working with our Foreign Exchange students.

Motion by Schneider and seconded by Stangler to approve the High School handbook. Six members voted in favor - motion declared passed.

**WEM Activities Director Jeff Boran reported the following:**

**Activities:**

- Volleyball - First match is tomorrow night vs. Triton. C-squad beginning at 4:30 p.m.

- 7th and 8th grade volleyball has 25 participants, 9th - 12th has 43 participants.

- Cheerleading - 8th - 12th grade has 20 participants.

- Football - First varsity game is August 31, 7 p.m. at home against Redwood Valley.

- 7th and 8th grade football has 33 currently registered, 9th - 12th has 46 participants.

- Cross country - First event was Aug. 24 at Fairmont. The next is Thursday, August 30 at Mankato Loyola.

- WEM cross country participants include 2 girls and 4 boys. JWP participants include 10 girls and eight boys.

- Coop Sponsorships - Currently boys and girls soccer, hockey and girls gymnastics with Waseca. Wrestling and boys and girls cross country with JWP.

**Community Education Summer Activities**

- Fall 2018 booklet mailed out this week and will be available on the website this week.

- Kindergarten Connection has 45 students registered. All three sessions are currently full.

**Board Member Reports:**

There were no reports.

**Board Committee Reports:**

There were no reports.

**WEM Superintendent Joel**

**Whitehurst presented the following:**

- Whitehurst talked briefly about the first day, referendum, and applying for Safe Schools Grant.

## VISITOR COMMENTS

There were no comments.

## INFORMATION & DISCUSSION

A. The board established Thursday, Sept. 13 at 7 p.m. for the Board Retreat to discuss 2017-18 Improvement Plans and results and 2018-19 Improvement Plans.

B. Motion by Baker and seconded by Androli to enter into an agreement with Dehler PR not to exceed \$20,000 to work on bond referendum campaign.

Members Androli, Baker, Michael, and Schneider voted for, Stangler voted against, and Houlihan abstained. Motion declared passed.

## ACTION ITEMS

Motion by Michael and seconded by Baker to approve the contract for Physical Therapy Services between Health Dimensions Rehabilitation (HDR) and WEM #2143. \$65 per hour plus mileage at the rate established and revised by the IRS. Six members voted in favor by roll call vote - motion declared passed.

## PERSONNEL

Motion by Schneider and seconded by Stangler to approve the following letters of resignation:

- Jane Christian, Junior High Family and Consumer Science Teacher

- Candice Snyder, 5-8 Clerical/Paraprofessional

- Rachele Caldwell, Special Education Paraprofessional

- Pam Malecha, School Readiness Paraprofessional

Motion by Androli and seconded by Michael to approve the resignation of Anna Braam effective on or before September 30, 2018. If no one is hired to this position by Sept. 30, the position will have to be covered internally. Six members voted in favor - motion declared passed.

Motion by Stangler and seconded by Michael to approve the following hires:

- Mary White - .4 FTE Junior High Family and Consumer Science Teacher, BS/Step 5, \$14,177.

- Pam Malecha - Clerical /

Paraprofessional, B22/Step 9, \$12.90/hour, 7.25/hours a day.

- Christenia Culbert - Special Education Paraprofessional, B21/Step 3, \$12.03/hour, 7.5/hours a day.

- KiKi Erdman - Elementary/High School Paraprofessional, B21/Step 3, \$12.03/hour, 7.5/hours a day.

Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Michael to approve the letter of request for Family Medical Leave from Stephanie Houlihan, Early Childhood Special Education Teacher, beginning on or around November 16, 2018 and continuing through March 11, 2019.

Five members voting in favor - Houlihan abstains - motion declared passed.

Motion by Schneider and seconded by Androli to approve the following lane changes:

- Joshua Cluever, High School Math Instructor, BS+20 to MS, effective September 15, 2018.

- Michael Richards, High School Science Instructor, BS+45 to MS, effective September 15, 2018.

Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Michael to approve the following 2018-19 coaches:

Football

2nd assistant - Harold Nielsen, \$2,911; Junior High - Bruce Smith, \$2,191; Volunteer - Ron Greenwald.

Volleyball

2nd assistant - Jill Strodman, \$2,911; Junior High - Lois Masberg, \$2,191, Volunteers - Amy Volkmann and Kelsey Bauer.

Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Michael to adjourn the meeting at 7:03 p.m. Six members voted in favor - motion declared carried.

**ATTEST:**

**Dan Houlihan,**  
**Board Vice Chair**

**Jay Schneider, Board Clerk**

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